

INSTRUMENT REPAIRMAN-B

A. Duties:

As a learner in training for ultimate examination for, and advancement to, the grade of Instrument Repairman-A, under close supervision, receives instruction and assists men of higher classification in the shop or in the field; makes inspections, tests, adjustments, checks, calibrations and repairs on all recording and non-recording instruments, gauges, test instruments, associated equipment, and miscellaneous material and devices; does other related work; as he acquires experience he will perform, under directive supervision, duties of progressively increasing importance such as listed below, as he becomes qualified to perform them:

1. Operating, using and maintaining all shop equipment such as: dead weight testers, manometers, test gauges, recording and non-recording, electrical testing devices for recording and non-recording instruments;
2. Making minor test and calibrations on all portable test equipment used by the Gas Division in the field;
3. Installing, removing, adjusting, maintaining and repairing all recording and non-recording instruments used on all types of gas meters;
4. Assisting in installing, testing, calibrating, adjusting, maintaining and repairing all instruments and equipment used in orifice metering;
5. Assisting in maintaining instrument shop records of equipment; material, and supplies, maintaining working stock of repair parts and operating supplies;
6. Assisting in preparing orders for set-changes and preventive maintenance of all recording and non-recording instruments;
7. Issuing and recovering portable testing equipment, such as: recording pressure and temperature gauges, manometers, indicating pressure and temperature gauges, leak detectors, regulator test equipment, coding detectors and odorizing detectors;
8. Assisting in special tests, as directed;
9. Assisting in the instruction and training of other employees in their work, as directed; and
10. Performing other similar or less skilled work.

B. Qualifications:

Must meet the Company's requirements as to GENERAL QUALIFICATIONS; should have all the following qualifications:

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B. Qualifications: (Cont'd)

1. Should have had the equivalent of at least one year of experience as Senior Gas Meterman, or three years of experience as Gas Meterman-A, or the equivalent; must have passed examination for entrance into grade of Instrument Repairman-B;
2. Should be a high school graduate and must have had additional education equivalent to one year of electrical or mechanical engineering work in a recognized college, or by correspondence, Company courses, or the equivalent;
3. Must have a thorough working knowledge of Gas Meter Shop;
4. Must have demonstrated the ability to perform work of a technical nature;
5. Should possess temperament suited to jobs where precision and patience are particularly essential; and
6. Must be especially neat and accurate in his work.

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