

GAS OPERATIONS AND PLANNING
TRANSMISSION/DISTRIBUTION
SENIOR OPERATOR
JOB DESCRIPTION

The employee in this position will assist the supervisor in planning work activities to accomplish goals described in the department's annual Business Plan. Employee will regularly direct and work with other T/D operators performing tasks associated with the maintenance and operation of the transmission, high/medium pressure distribution, and propane systems. Responsibilities include the activities of employees, as well as materials and equipment associated with work assignments.

The position will be obtained through career preference.

GENERAL COMMENTS

The number of senior T/D operators will be determined by Department need.

The employee must meet the Company's general qualifications.

Job knowledge and competence will be demonstrated on a periodic basis by successful completion of job related critical skill verification.

Participation in administering and receiving training is required. Work assignments will be based on training that has been received.

The employee will adhere to all Company and departmental policies, standards, and established procedure.

Safety is the responsibility of every employee at DP&L. All safety procedures or policies outlined in job procedures, safety reference guides, training classes, agency requirements (OSHA etc.) are expected to be followed.

This job description attempts to give examples of the tasks associated with the job; however, the listings are not all inclusive.

Contact with customers and other departments is required.

Responsibility requires independently and frequently giving direction to employees on complex jobs.

Good written and verbal communication skills are necessary to perform a variety of work assignments.

PERFORMANCE EXPECTATIONS

Work with and regularly direct a crew of two or more employees. The type of project controls in place and safety requirements will determine the crew size. It is the responsibility of the employee to bring forth any safety concerns to the supervisor.

Conduct work in a responsible and cooperative manner in the best interest of the Company, and so that employees, and the general public, are properly safeguarded at all times.

Responding quickly and accurately to abnormal conditions that develop during the progress of the work.

Assigning work to employees on the crew appropriate to their job classifications and training received; supplying them with necessary information and direction; verifying that the work is performed and properly completed.

Making reports of construction, maintenance and repair work; originating requisitions for materials, tools, equipment, spare parts and other supplies; recording and reporting time and materials used; making such other reports as required.

Interpreting drawings and work orders; directing, instructing and training other Transmission/Distribution Operators in their work and in safety practices and policies; checking the accuracy, efficiency, orderliness and effectiveness of their work and reporting to supervision any irregularities of work performances or progress.

Maintaining a high standard of good housekeeping during and upon completion of the work.

Maintaining good public relations; exercising good judgement and tact.

Working with other Company crews and other utility crews as directed.

Perform other similar or less skilled work.

QUALIFICATIONS

Entry Level

The employee must have obtained a minimum of 7 years experience as a T/D operator. Has a working knowledge of national, local and Company standards and codes and other pertinent regulatory requirements as they relate to Transmission/Distribution Operator responsibilities. The employee must also have demonstrated the ability to take responsibility and show initiative and leadership in completing assigned tasks.

Fully Qualified

The employee must have a minimum of two years experience as a Senior T/D operator and demonstrated the ability to perform all the tasks required of the job. The employee must also have successfully completed leadership training and maintained verification in all job related critical skills.

JOB ATTRIBUTES

Work requires moderate to heavy physical and manual skills, such as the use of hand operated power tools, construction equipment and company vehicles.

Tasks involve the exercise of independent judgement within prescribed instructions and/or standard procedures. Tasks require a high degree of complex responsibilities, including planning and directing the activities of others.

Duties require close mental and visual concentration, hand/eye coordination and dexterity often in hazardous or adverse conditions for sustained periods.

Conducting the work in a responsible and cooperative manner in the best interest of the Company and so that employees and the general public are properly safeguarded at all times.

Work requires the use of heavy power equipment and working in confined spaces, often exposing the employee to hazardous situations. Employees must recognize these hazards and work within the appropriate procedures.

Individuals are required to exhibit care while performing work on customer's premises. They are also responsible for care of company equipment and recognizing project budgets and estimates.

Normal tasks require limited exposure to confidential information.